

Steps to Pay Your Policy with Electronic Check on the BMI Portal



1

Login to portal.bmicos.com with your username or email + your password and click on **LOGIN**

2

The fastest way to pay is to click on **PAY NOW** below the main view of your policy

3

You will have 10 minutes to complete the **ONLINE PAYMENT FORM ASSISTANT**

As you complete all the fields in each section click on **NEXT**

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3.3 Verify your data and click on **PAY NOW**

The screenshot shows a four-step wizard with '3. Confirm' selected. The main content area is divided into two columns: 'Verify your input' and 'Electronic Check Information'. The 'Verify your input' column contains the following fields:

- Policy/contract holder name: [Redacted]
- Date of Birth: 1/11/1984 12:00:00 AM
- Country: Venezuela
- Product: Meridian Preferred Plus 1000 (1150)
- Payment Amount USD: \$239.56
- Email Address: [Redacted]@hotmail.com
- Comments: Payment of May

The 'Electronic Check Information' column contains the following fields:

- Account Holder: Name Last Name
- Check No.: 0000
- Bank Routing: 325180524
- Bank Name: Northwest Plus Credit Union
- Account number: 000000000

At the bottom of the form, there are two buttons: 'Back' and 'PAY NOW'. The 'PAY NOW' button is highlighted with a green circle and a green arrow points from it towards the right.

3.4 Payment confirmation will appear

The screenshot shows the same four-step wizard with '3. Confirm' selected. The main content area displays the 'Online Payments' confirmation message:

Online Payments
Thank you for your Payment
Your payment has been pre-approved. A confirmation email has been sent to the given electronic address.
Pre-Approval No. 1292874

It will take up to 72 hours to process your check payment
After this period of time you will receive an official confirmation.
Please check your mail inbox.
A confirmation of this transaction could be found under the Internet Payments section of the policy details.
A copy of the receipt could be requested from that section.

The system will automatically send a copy of the receipt to the email registered in the policy.



To finish click on **CLOSE WIZARD**

